

**Environment Scrutiny Committee Work Programme 2011/12**

**The full 2012/13 Integrated Service Plan and Budget timetable is not due to be set until April/May. Some changes and/or additions may have to be made to the work programme below to meet certain deadlines or actions.**

meeting	date	topic	Contact officer/lead	Next Exec
<b>NEW</b>	<b>CIVIC YEAR</b>			
2011/12  Meeting 1/4	7 June 2011  Report deadline 25 May	<ul style="list-style-type: none"> <li>• East Herts Transport and Parking Strategy</li> <li>• Performance Reporting – Contract Performance 2010/11 (to include any further progress on Env Quality action plan)</li> <li>• Service Plan monitoring – Oct 2011 to March 2011 (Environment only)</li> <li>• 2010/11 Out turns and 2011/12 Targets</li> <li>• Health check through to April 2011</li> <li>• Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>• Andrew Pulham</li> <li>• Cliff Cardoza</li> <li>• Ceri Pettit/Dave Cooper</li> <li>• Lorna Georgiou/Karl</li> <li>• Lorna Georgiou/Karl</li> <li>• Marian Langley</li> </ul>	5 July 2011 9 Aug 2011 6 Sept 2011
2011/12  Meeting 2/4	13 Sept 2011  Report deadline 31 August	<ul style="list-style-type: none"> <li>• Report back from the Planning Enforcement task and finish group – 1 year on (TBC)</li> <li>• Parks and Open Spaces - update on development programme</li> <li>• Health check through to July 2011</li> <li>• Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>• Kevin Steptoe and Chairman</li> <li>• Cliff Cardoza/Ian</li> <li>• Lorna Georgiou/Karl</li> <li>• Marian Langley</li> </ul>	11 Oct 2011 8 Nov 2011
2011/12  Meeting 3/4	15 Nov 2011  Report deadline 2 Nov	<ul style="list-style-type: none"> <li>• Service Plans monitoring Apr 2011 – Sept 2011 (Environment only)</li> <li>• Health check through to Sept 2011</li> <li>• Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>• Ceri Pettit/Dave Cooper</li> <li>• Lorna Georgiou/Karl</li> <li>• Marian Langley</li> </ul>	6 Dec 2011
<i>budget scrutiny</i>	<i>During Nov 2011</i>	<ul style="list-style-type: none"> <li>• <i>2012/13 Proposed Service Options</i></li> </ul>		

**AGENDA ITEM 8  
ESSENTIAL REFERENCE PAPER B**

<i>JOINT SCRUTINY</i>	<i>XX Jan 2012</i>	<ul style="list-style-type: none"> <li>• <i>2012/13 Budget items</i></li> </ul>		
<i>JOINT SCRUTINY</i>	<i>XX Feb 2012</i>	<ul style="list-style-type: none"> <li>• <i>2012/13 Service Plans</i></li> <li>• <i>2011/12 Estimates and 2012/13 Future targets</i></li> </ul>		
2011/12 Meeting 4/4	XX Mar 2012	<ul style="list-style-type: none"> <li>• Climate Change – report on progress against action plan (2 years on)</li> <li>• Health check through to Jan 2012</li> <li>• Work Programme 2012/13</li> </ul>	<ul style="list-style-type: none"> <li>• Cliff Cardoza and David Thorogood</li> <li>• Lorna Georgiou/Karl</li> <li>• Marian Langley</li> </ul>	tba

DRAFT

The four principles of good public scrutiny:

- *provides 'critical friend' challenge to executive policy-makers and decision-makers*
- *enables the voice and concerns of the public and its communities*
- *is carried out by 'independent-minded governors' who lead and own the scrutiny role*
- *drives improvement in public services*

**Currently within East Herts Council, the criteria for selecting issues:**

For the Scrutiny Committee to select an issue to review, it must meet all of the following criteria:

- Of local, and preferably current, concern
- Linked to the council's corporate objectives
- Capable of being influenced by this committee
- Of manageable scope – focused rather than too wide ranging
- Of sufficient scope to warrant a scrutiny review – not something that can be easily fixed by meeting with the service provider
- Not being scrutinised elsewhere (e.g. another Scrutiny Committee)